

## How to Cite Materials in Digital Collections

Oregon Tech Libraries offer its digital collections for public use. We request you credit or cite the unique materials you discover and use.

The way you cite what you find in the digital collections varies depending on the type of materials (PDFs of digitized books and articles, images, video recordings, maps, etc.), and the citation styles (APA, MLA, Chicago, etc.).

Include as much information as is necessary to locate the material with reasonable ease within the collection.

There are certain elements to be included in citations regardless of material type or citation style:

- Author or creator (if available)
- Title of the work
- Date of creation of the work (if available)
- Material type
- Collection name
- Name of repository where the collection resides
- Unique identifier, such as URL (top of page in the address box)
- Date of access (recommended for MLA and Chicago)

### Examples of citations for representative materials in the digital collections for APA, MLA and Chicago citation styles

#### **APA Style**

##### Example 1: PDF

###### A. Monograph.

Purvine, W.D. (1979). *OVS, OTI, OIT: Oregon Tech's first 30 years, 1946-1976. Campus History Digital Collection*. Oregon Institute of Technology Library, Klamath Falls, Oregon. <https://cdm17267.contentdm.oclc.org/digital/collection/campus/id/4/rec/2>

###### B. Article.

Lund, J.W. (2000). "Taking the waters": Introduction to balneology. *GHC Bulletin*, 21(3), 2-13. *Geo-Heat Digital Library*. Oregon Institute of Technology Library, Klamath Falls, Oregon. <https://cdm17267.contentdm.oclc.org/digital/collection/geoheat/id/11245/rec/10>

### Example 2: Photograph

*Baking class with cakes*. (n.d). [Photograph]. *Campus History Digital Collection*. Oregon Institute of Technology Library, Klamath Falls, Oregon. <https://cdm17267.contentdm.oclc.org/digital/collection/campus/id/2335/rec/1>

### Example 3: Map

General Land Office. (2006). *GLO survey notes, Altamont quadrangle, Oregon-Klamath Co.* [Map]. *GLO Survey Notes Mapping Collection*. Oregon Institute of Technology Library, Klamath Falls, Oregon. <https://cdm17267.contentdm.oclc.org/digital/collection/USGS/id/22/rec/2>

### Example 4: Newspaper

Garcia, S. (2010, January 22). History in the making. *The Edge*, 23(8), B6. *Oregon Tech Library Student Newspaper Collection* <https://cdm17267.contentdm.oclc.org/digital/collection/newspapers/id/1/rec/2>

## **MLA Style**

### Example 1: PDF

#### A. Monograph.

Purvine, Winston D. *OVS, OTI, OIT: Oregon Tech's First 30 Years, 1946-1976*. *Campus History Digital Collection*. 1979. Oregon Institute of Technology Library, Klamath Falls, Oregon. [cdm17267.contentdm.oclc.org/digital/collection/campus/id/4/rec/2](https://cdm17267.contentdm.oclc.org/digital/collection/campus/id/4/rec/2). Accessed 12 Feb. 2021.

#### B. Article.

Lund, John W. "Taking the Waters": Introduction to Balneology". *GHC Bulletin*, vol. 21, no. 3, 2000, pp. 2-13. *Geo-Heat Digital Library*. Oregon Institute of Technology Library, Klamath Falls, Oregon. [cdm17267.contentdm.oclc.org/digital/collection/geoheat/id/11245/rec/10](https://cdm17267.contentdm.oclc.org/digital/collection/geoheat/id/11245/rec/10) . Accessed 12 Feb. 2021.

### Example 2: Photograph

*Baking Class with Cakes*. N.d., Photograph, *Campus History Digital Collection*, Oregon Institute of Technology Library, Klamath Falls, Oregon. [cdm17267.contentdm.oclc.org/digital/collection/campus/id/2335/rec/1](https://cdm17267.contentdm.oclc.org/digital/collection/campus/id/2335/rec/1). Accessed 12 Feb. 2021.

### Example 3: Map

General Land Office. *GLO Survey Notes, Altamont Quadrangle, Oregon-Klamath Co.*, Map. 2006. *GLO Survey Notes Mapping Collection*. Oregon Institute of Technology Library, Klamath Falls, Oregon. [cdm17267.contentdm.oclc.org/digital/collection/USGS/id/22/rec/2](https://cdm17267.contentdm.oclc.org/digital/collection/USGS/id/22/rec/2). Accessed 12 Feb. 2021.

### Example 4: Newspaper

Garcia, Salvador. "History in the Making." *The Edge*, 22 Jan. 2010, p. B6. *Oregon Tech Library Student Newspaper Collection*, <https://cdm17267.contentdm.oclc.org/digital/collection/newspapers/id/1/rec/2>. Accessed 12 May 2021.

## **Chicago Style**

### Example 1: PDF

#### A. Monograph.

Purvine, Winston D. 1979. *OVS, OTI, OIT: Oregon Tech's first 30 years, 1946-1976*. *Campus History Digital Collection*. Oregon Institute of Technology Library, Klamath Falls, Oregon. <https://cdm17267.contentdm.oclc.org/digital/collection/campus/id/4/rec/2> . (accessed February 12, 2021).

#### B. Article.

Lund, John W. "Taking the Waters": Introduction to Balneology". *GHC Bulletin* 21, no. 3 (2000): 2-13. *Geo-Heat Digital Library*. Oregon Institute of Technology Library, Klamath Falls, Oregon. <https://cdm17267.contentdm.oclc.org/digital/collection/geoheat/id/11245/rec/10> . (accessed February 12, 2021).

### Example 2: Photograph

"Baking class with cakes." N.d. Photograph. *Campus History Digital Collection*. Oregon Institute of Technology Library, Klamath Falls, Oregon.

<https://cdm17267.contentdm.oclc.org/digital/collection/campus/id/2335/rec/1> . (accessed February 12, 2021).

### Example 3: Map

General Land Office. 2006. *GLO survey notes, Altamont quadrangle, Oregon-Klamath Co.* Map. From *GLO Survey Notes Mapping Collection*. Oregon Institute of Technology Library, Klamath Falls, Oregon.

<https://cdm17267.contentdm.oclc.org/digital/collection/USGS/id/22/rec/2> . (accessed February 12, 2021).

### Example 4: Newspaper

Garcia, Salvador. "History in the Making". *The Edge* 23, no. 8 (2010): 6. Accessed May 12, 2021. <https://cdm17267.contentdm.oclc.org/digital/collection/newspapers/id/1/rec/2>